

**NATIONAL INDUSTRIES FOR THE BLIND  
CONTRACT MANAGEMENT  
SUPPORT TRAINING PROGRAM**



**NIB**  
NATIONAL INDUSTRIES FOR THE BLIND

*“Our customers are providing employment opportunities for people who are blind, and helping us to reduce that number of 70% of Americans who are blind and are currently not employed. This is a win for the customers and it’s a win for people who are blind.”*

**Dennis Steiner**

President and CEO

Susquehanna Association for the Blind and Vision Impaired

*“This is the best program I’ve ever participated in because it has changed my life forever! I’ve been able to obtain the job I’ve wanted for the past three years, make plans to get married, and gain an income that will allow me to provide for my family.”*

**Michael Davis**

Contract Specialist

U.S. Navy

*“The CMS Training Program gave me a chance to prove that despite any disability, I can still learn new skills, participate in the workforce, and serve my country without hesitation or hindrance.”*

**Ian Elliott**

Contracts and Pricing Administrator

Digital Receiver Technology Inc. — A Boeing Company



# High-Growth Career Opportunities

**National Industries for the Blind (NIB) is seeking motivated individuals who are blind to join its Contract Management Support (CMS) Training Program. The federal government is facing a critical shortage of qualified contracting personnel due to a combination of retirements and higher contract workload. The AbilityOne Program has developed a training program to help meet this need while simultaneously providing high-growth career opportunities for people who are blind.**

**Contract management includes the tasks required to conduct contract closeout and administration. These tasks range from research and analysis prior to awarding a contract, to contract negotiation and post-award vendor follow-up. The federal government spends billions of dollars annually on the purchase of various goods and services, resulting in a growing need for qualified contract specialists.**

## Defense Acquisition University Online Training

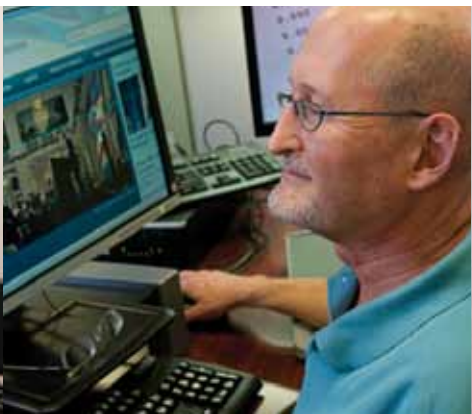
The AbilityOne Program is partnering with the Department of Defense's Defense Acquisition University (DAU) to provide the core training courses required to establish a foundation on contract management. The training consists of several on-line courses.

These DAU courses provide the knowledge to handle the tasks required to conduct contract closeout and administration, including compiling the closeout paperwork, preparing documentation, reconciling contract payments and digitally imaging contract documents.

- CMS training is FREE to all approved CMS participants
- It takes an estimated 80-90 hours to complete the online training
- Candidates have 60 days to complete each course

### CMS Training Program Objective:

*To assist in the development of high-growth career opportunities for people who are blind by providing high-level training in the field of contract management.*



## Creating Jobs for Americans Who Are Blind

Individuals who wish to apply for the CMS Training Program must meet the following criteria:

- 4-year college degree or equivalent work experience
- Business education or experience preferred
- Blind
- Proficient computer skills
- Highly proficient using adaptive technology such as screen readers and magnification applications
- U.S. citizen

While you complete the CMS training, NIB will assist you with identifying employment opportunities across the country at NIB associated nonprofit agencies, federal government contractors and the federal government. For example, many participants have landed full-time permanent positions at NIB and its associated nonprofit agencies nationwide, the U.S. Department of Defense and federal civilian government agencies, as well as private sector corporations such as Boeing and Northrop Grumman.

The CMS program does not place participants and ***there is no guarantee of employment*** after the training is completed.





**NATIONAL INDUSTRIES FOR THE BLIND**

1310 Braddock Place, Alexandria, VA 22314-1691

**[www.NIB.org](http://www.NIB.org)**

## **NIB's Mission: Focused on Employment**

National Industries for the Blind (NIB) is a nonprofit organization with a proud 75-year history, focused on the mission of enhancing opportunities for economic and personal independence of persons who are blind, primarily through creating, sustaining and improving employment. NIB and its network of 90 associated nonprofit agencies nationwide serve as the largest employer of people who are blind by the sale of SKILCRAFT® and other top-quality products and services to federal customers through the AbilityOne Program.

To learn more, contact NIB at  
**703-310-0500**  
or **[cms.info@nib.org](mailto:cms.info@nib.org)**

To apply, visit **[www.nib.org](http://www.nib.org)** and  
go to **“Careers and Training”**